## **Caruso How To Guide**

## Check your portfolio's performance

This guide will show you how to check the performance of your portfolio and see how each of your funds is performing.

## **Portfolio Performance**

- 1. Log in to the Investor Portal.
- 2. Click on "Portfolio" in the top navigation banner.
- 3. View a graph of your current portfolio value, a list of your current holdings and your recent orders.

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## **Fund Performance**

- 1. To view a particular fund's performance, click on the "Portfolio" tab.
- 2. Locate the "Holdings" section.
- 3. Identify and click on the fund you want to explore further.
- 4. After selecting the fund, you will be directed to the dedicated performance page for that fund.

On the selected fund's performance page, you will find a wealth of information including:

- **Performance Graph:** A visual representation of the fund's performance over time.
- Summary of Holdings: Details about the current holdings within the fund.
- Fund Metrics: Key performance metrics and statistics. •
- Asset Breakdown: A breakdown of the fund's assets. •
- Recent Documents: Access the most recent documents related to the fund in the Documents tab in the top navigation bar. View the guide on how to access your documents here: https://www.mackersyproperty.co.nz/investor-portal-help/access-my-documents
- Recent Transactions: Information about the fund's recent transactions can be found in the Transactions tab in the top navigation bar. View the guide on how to view your transaction history here: https://www.mackersyproperty.co.nz/investor-portal-help/view-my-transaction-history

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